



SENECA COUNTY PARK DISTRICT

Seasonal

Status: Seasonal

Pay Grade: \$9.25 per hour

Reports To: Nature Preserve Manager

Overview: The position of **Seasonal** is to assist the Nature Preserves Manager with the daily in-field operation of all county park nature preserves.

Illustrative Duties: The position of **Seasonal** directly involves but is not limited to the following duties:

1. Position reports to the Nature Preserves Manager and works with other staff based on needs established by the strategic plan.
2. Assists with the routine park maintenance, operation, and natural resources management activities based on the established strategic plan.
3. May work with and, for certain projects, provide direction to student interns, volunteers, and service organizations.
4. Performs a variety of routine management functions such as mowing, trimming, painting, cleaning, snow removal, cleaning rental and restroom facilities, collecting litter/trash, equipment repairs, facility repairs, and maintaining vehicles and equipment.
5. Performs individually and with other staff, the daily natural resource management of all parks such as tree removal, invasive species control, prescribed burns, prescribed mowing, spraying, etc.
6. Completes any assigned record keeping, such as vehicle maintenance logs, time sheets, activity logs, etc.
7. Responsible with and is accountable for equipment, tools, materials, and supplies assigned.
8. May assist with overall equipment/tool inventory updating.
9. Works a flexible schedule, however, generally works days Monday – Friday.
10. Completes any required training, such as equipment operation, pesticide application, safety protocols, etc.
11. Promotes the Park District through positive public contacts.
12. Other duties as assigned by the Director that are deemed appropriate and necessary for the position.

Requirements: Must possess a valid Ohio driver's license, personal auto insurance, and maintain ability to be insured under SCPD insurance policy. Must pass a background check.