**Seneca County Park District Board of Park Commissioners**

January 11, 2022 – 9:00AM

Park Office, 3362 S. TR 151, Tiffin OH 44883

**Meeting Minutes**

Lee Martin called the meeting to order at 9:04 AM.

**Roll Call:** Jakob Boehler present Sarah Betts present
Lori Hall present Shelly Smola present

Lee Martin present
Jacob Price present
Janet Shutt present

**Staff & Guests:** Linda Rose, Ashton Stevenson, Angie Ford, Linda Tiell, Catherine Gase & Vicki Johnson.

 **Consent Agenda**: A motion was made by Janet Shutt to approve the meeting agenda & minutes of the 12/14/21 regular meeting. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote.

 **Financial Reports:** A motion to approve the financial statements was made by Lori Hall and seconded by Jacob Price. Motion was approved unanimously by roll call vote.

**Executive Director’s Report** presented by Sarah Betts (see attachment for full report).

* Sarah attended the Heartland-Approved Epic Group Experience in December, and shared information from the workshop regarding cooperative tourism with other entities.
* New board member Jacob Price completed new board member orientation.
* US Army Corp of Engineers will share their completed findings of the study at Garlo Heritage Nature Preserve in a report presented via a virtual meeting scheduled for January 25th.
* The new Seneca County Park District website is nearing completion and is expected to be up and running by February 1st.
* Finances have been secured and equipment has been ordered for improvements to Opportunity Park. Work days we be held sometime in April to remove old structures, and will be open to volunteers. Installation is expected to happen sometime in May.
* Community Park Grant information for the current grant cycle was sent out to agencies earlier this month.

**Programs Report** presented by Linda Rose

* Year-over-year program numbers are up from prior years (see details in Director’s Report).
* Linda will begin doing monthly programs for the Tiffin Developmental Center once a month for their youth program.
* The Feb-May 2022 program schedule has been completed.
* Sarah shared a large amount of positive feedback received for both the Sasquatch Spotter program and the 25 Things monthly scavenger hunts.

**Operations & Natural Resources Report** presented by Sarah Betts (see attachment for full report).

* Fruth building renovations are nearing completion.
* Potential Bowen foundation improvements were discussed.
* Invasive honeysuckle removal is scheduled at Clinton Nature Preserve/Schekelhoff Nature Preserve from 1-3PM on Thursdays in January, and is open to volunteers.

**Public Comment:** Linda Tiell asked for more details about volunteering for the invasive honeysuckle removal at Clinton. Ashton Stevenson clarified that volunteers should park at the Schekelhoff parking lot to be transported to the work site, and should bring their own tools for cut-stump treatment if possible.

**Old Business:** n/a

**New Business:**

**Resolution 1-11-2022 #1:** Approving and Authorizing Capital Improvements to the floor at the Fruth Wetland Nature Preserve Maintenance Building, not to exceed an amount of $8,000. A motion was made by Lori Hall, seconded by Jakob Boehler and was approved unanimously by roll call vote.

**Resolution 1-11-2022 #2:** Approving an Equipment purchase of a new ZD 1211L-3-72 mower with accessories, not to exceed an amount of $15,000. A motion was made by Jakob Boehler and seconded by Jacob Price. After a brief discussion regarding availability, motion was approved unanimously by roll call vote.

**Resolution 1-11-2022 #3:** Approving an Equipment purchase of a new RTV-X1100 with accessories, not to exceed an amount of $20,000. A motion was made by Lori Hall, seconded by Jakob Boehler and was approved unanimously by roll call vote.

**Resolution 1-11-2022 #4:** Accepting and Approving the Report of 2021 Donations and Grant Funds. A motion was made by Janet Shutt, seconded by Jacob Price and was approved unanimously by roll call vote.

**Resolution 1-11-2022 #5:** Approving a resolution to sell property by internet auction in calendar year 2022. A motion was made by Lori Hall and seconded by Janet Shutt. After a brief discussion regarding buyer’s premium, motion was approved unanimously by roll call vote.

**Resolution 1-11-2022 #6:** Authorizing Transfer of Funds in the amount of $10,000 from 2188 Park “Transfer Out” expense account to 2209 Preschool “Transfer In” revenue account. A motion was made by Jakob Boehler, seconded by Lori Hall and was approved unanimously by roll call vote.

**Executive Session**: n/a

**Adjournment:** Motion to adjourn was made by Jakob Boehler, seconded by Lori Hall, and was approved unanimously. Meeting adjourned at 9:35 AM.

**Next Meetings:**

Regular Meeting: February 18, 2022 – 9:00AM
 Fruth Wetland Nature Preserve

Regular Meeting: March 8, 2022 – 9:00AM
 SCPD Park Office

**Respectfully Submitted by**: Shelly Smola, Secretary