

# Seneca County Park District Board of Park Commissioners

November 9, 2021 – 9:00AM

Park Office, 3362 S. TR 151, Tiffin OH 44883

## Meeting Minutes

Lori Hall called the meeting to order at 8:59 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Bill McAllister	<u>present</u>		
	Janet Shutt	<u>absent</u>		

Staff & Guests: Linda Rose, Ashton Stevenson, Melanie Zender, Catherine Gase, Vicki Johnson

Consent Agenda: A motion was made by Bill McAllister to approve the meeting agenda & minutes of the 10/12/21 regular meeting. Motion was seconded by Lee Martin, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Lee Martin and seconded by Jakob Boehler. Motion was approved unanimously.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- The entities participating in the County Comprehensive Plan met recently and are discussing plans to formulate an annual progress report.
- There are no updates to report for the St. Johns Mill property or the SR 12 H2O/Black Swamp Conservancy Property. An update from the US Army Corp project at Garlo Heritage Nature Preserve is expected sometime in December.

Programs Report presented by Linda Rose

- The Park District will be participating in the Tiffin Christmas Parade on Saturday, December 4<sup>th</sup>.
- 25<sup>th</sup> Anniversary Programs continue to have good participation. Another park district from Wisconsin has requested info from SCPD about creating their own Sasquatch program.
- The OCVN Class for Fall 2021 has been officially cancelled.
- Volunteers of the Year were Julie Haferd (2020) and Lois Fey (2021).

Nature Preserves Report presented by Ashton Stevenson

- Fall projects have included: fall trail maintenance with the Brush Cat, rotational mowing of prairies, and planting of some paw-paw seedlings that were donated.
- New Park Manager, Melanie Zender, was introduced to the Board.

Public Comment: n/a

Old Business:

FWNP Preliminary designs and contract agreement: Preliminary designs for building projects at Fruth Wetland Nature Preserve were reviewed. A motion to authorize the Executive Director to execute the contract agreement with Garmann-Miller for architectural and engineering design services to develop a new operations building at Fruth Wetland Nature Preserve (pending legal review) was made by Lee Martin, seconded by Bill McAllister, and was approved unanimously.

New Business:

Resolution 11.09.2021 #1: Approving and Authorizing an Equipment Expense in an amount not to exceed \$7,000 for Security System Equipment at Fruth Wetland Nature Preserve. A motion was made by Bill McAllister, seconded by Jakob Boehler and was approved unanimously. Accepting the 2022 Regular Board Meeting Schedule: A motion was made by Lee Martin, seconded by Jakob Boehler and was approved unanimously.

Executive Session:

- A motion was made by Bill McAllister, seconded by Lee Martin to enter into executive session to discuss personnel matters at 9:58 AM, and was approved unanimously.
- A motion was made by Jakob Boehler, seconded by Bill McAllister to exit executive session at 10:23 AM, and was approved unanimously.

Adjournment: Motion to adjourn was made by Bill McAllister, seconded by Jakob Boehler, and was approved unanimously. Meeting adjourned at 10:24 AM.

Next Meetings:

December 14	9 AM	Park Office
January 11	9 AM	Park Office

Respectfully Submitted by: Shelly Smola, Secretary