

Seneca County Park District Board of Park Commissioners

February 9, 2021 – 9:00AM

Roppe Lodge, Fruth Wetland Nature Preserve - 10130 W. SR 18, Fostoria OH 44830

Meeting Minutes

Lori Hall called the meeting to order at 9:02 AM.

Roll Call:	Jakob Boehler	<u>absent</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Bill McAllister	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Troy Gibson, Linda Rose, Catherine Gase & Vicki Johnson.

Consent Agenda: A motion was made by Janet Shutt to approve the meeting agenda & minutes of the 1/12/21 organizational and regular meetings. Motion was seconded by Bill McAllister, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Bill McAllister and seconded by Lee Martin. Motion was approved unanimously.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- Improvements are needed for the ODNR Abbotts Bridge Scenic River Access Area at Steyer Nature Preserve. The project cost is estimated to be approximately \$50,000 and is expected to be structured as a 50/50 matching grant from ODNR to the Park District, with both parties funding roughly \$25,000. Once quotes are received, the proposal will come to the Board for approval. The project could potentially be completed sometime in June.
- Lee mentioned a potential acquisition property.

Programs Report presented by Linda Rose

- Programs are going well throughout the winter weather.
- Lee commented on the large number of participants in a recent Homeschool program Linda held at Forrest Nature Preserve.

Nature Preserves Report presented by Troy Gibson

- Plans for facility improvement continue to move forward on equipping buildings with heat and electric to create a functional workspace for staff to work in.
- Acknowledgement of Paul Fleming, for a donation of antique blacksmith items, and to an anonymous donor of an anvil, arranged in cooperation with Lee Martin.

Public Comment: Catherine requested feedback from the Board in regards to planning this year's Autumnfest. The consensus was to defer until April in order to make a more informed decision due to COVID health restrictions. The Board recognized the benefit of public visibility in addition to the fundraising aspect of the event.

Old Business:

Architectural Design Services RFQ: Architectural designs will be required to begin implementing the construction of potential new facilities at Fruth Wetland Nature Preserve and Steyer Nature Preserve, as outlined in the Comprehensive Plan. A motion to proceed with the RFQ process for architectural planning and design services was made by Lee Martin, seconded by Janet Shutt and was approved unanimously.

New Business:

Resolution 2-9-2021 #1: Approving and Authorizing an Equipment purchase of a new 2021 F-250 Super Cab pickup truck, not to exceed an amount of \$35,000. A motion was made by Janet Shutt, seconded by Bill McAllister and was approved unanimously.

Resolution 2-9-2021 #2: Approving and Authorizing an Equipment purchase of a new Security System for Garlo Heritage Nature Preserve, not to exceed an amount of \$10,000. A motion was made by Bill McAllister, seconded by Lee Martin and was approved unanimously.

Resolution 2-9-2021 #3: Approving and Authorizing a Capital Improvement to add electrical enhancements to the maintenance building at Garlo Heritage Nature Preserve, in an amount not to exceed \$6,000. A motion was made by Janet Shutt, seconded by Bill McAllister. Motion was approved unanimously.

Resolution 2-9-2021 #4: Approving and Authorizing a Capital Improvement to add electrical enhancements to the maintenance building at Bowen Nature Preserve, in an amount not to exceed \$5,300. A motion was made by Lee Martin, seconded by Bill McAllister. Motion was approved unanimously.

Adopting 2021 Rental & Preschool Fee Schedule: Approving and Adopting the Rental Fee Schedule & Preschool Fee Schedule. AM Preschool tuition will increase from \$105/month for the 2020-2021 school year, to \$115/month for the 2021-2022 school year, and to \$125/month for the 2022-2023 school year as part of the plan to gradually phase-in a necessary tuition increase. PM Preschool tuition of \$80/month for the 2020-2021 school year will remain the same for the 2021-2022 school year, and increase to \$85/mo for the 2022-2023 school year. The fee schedule for rentals will remain the same, with the exception of Roppe Lodge which will no longer be made available for public rental, due to concerns about deteriorating facilities. A motion was made by Janet Shutt, seconded by Bill McAllister. Motion was approved unanimously.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Bill McAllister, seconded by Lee Martin, and was approved unanimously. Meeting adjourned at 9:30 AM.

Next Meetings:

Regular Meeting: March 9, 2021 – 9:00AM
Roppe Lodge, Fruth Wetland Nature Preserve/Zoom

Regular Meeting: April 13, 2021 – 9:00AM
Roppe Lodge, Fruth Wetland Nature Preserve/Zoom

Respectfully Submitted by: Shelly Smola, Secretary