

# Seneca County Park District Board of Park Commissioners

October 11, 2022 – 2:30PM

Steyer Nature Preserve, 5901 N. CR 33, Tiffin, OH

Abbotts Bridge River Access

## Meeting Minutes

Lee Martin called the meeting to order at 2:29 PM.

<b>Roll Call:</b>	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

**Staff & Guests:** Linda Rose, Melanie Zender, Vicki Johnson & Catherine Gase.

**Consent Agenda:** A motion was made by Jakob Boehler to approve the meeting agenda & the minutes of the 9/13/22 regular meeting. Motion was seconded by Lori Hall, and was approved unanimously by roll call vote of members present.

**Financial Reports:** A motion to approve the financial statements was made by Jacob Price and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

**Executive Director's Report** presented by Sarah Betts (see attachment for full report).

- The Storybook Trail at Fruth Wetland Nature Preserve is nearing completion and should have the first storybook installed by the end of this week, working in cooperation with the Kaubisch Memorial Public Library.
- Sarah will be meeting with Davey Resource Group later this week to go over an invasive species management plan and a drainage review for the wetlands at Fruth Wetland Nature Preserve.
- Sarah has a meeting scheduled for 10/12/22 with Garmann-Miller to discuss future plans for the construction of a new park administrative building.
- The construction of the four bay garage at Fruth Wetland Nature Preserve is scheduled to begin sometime this month.

**Programs Report** presented by Linda Rose

- Linda provided a brief overview of the requests for programming she receives from schools and community organizations that were included in the Directors Report.
- Angie has a new adult education series planned as part of upcoming programs.
- The OCVN program concluded the classroom learning portion of the course on Saturday 10/8/22.

**Operations & Natural Resources Report** presented by Melanie Zender

- Operations staff have recently completed training in areas including chainsaw use, CPR and defensive driving.
- Melanie provided the Board with a comprehensive overview of the Abbotts Bridge River Access project recently completed at Steyer Nature Preserve.

**Public Comment:** Catherine Gase reported that the Friends organization will cover the cost for restringing a dulcimer recently purchased by the Park District.

**Unfinished Business:** N/A

**New Business:** N/A

**Executive Session:** N/A

**Adjournment:** Motion to adjourn was made by Lori Hall and was approved unanimously by members present. Meeting adjourned at 2:41 PM.

**Tour of Abbotts Bridge River Access area:** There was a walkthrough and overview of the Abbotts Bridge River Access area immediately following the meeting.

**Next Meetings:**

Regular Meeting: November 8, 2022 – 9:00AM  
SCPD Park Office

Regular Meeting: December 13, 2022 – 9:00AM  
SCPD Park Office

**Respectfully Submitted by:** Shelly Smola, Secretary