

Seneca County Park District Board of Park Commissioners

December 13, 2022 – 9:00 AM

Park Office, 3362 S TR 151, Tiffin OH 44883

Meeting Minutes

Lee Martin called the meeting to order at 8:59 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Linda Rose & Vicki Johnson.

Consent Agenda: A motion was made by Jakob Boehler to approve the meeting agenda, the minutes of the 11/8/22 regular meeting, and the minutes of the 11/14/22 special meeting. Motion was seconded by Jacob Price, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements was made by Lori Hall and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- Sarah provided an overview of her written report.
- A new bulletin board has been constructed and installed at Steyer Nature Preserve.
- A report from the Nature Conservancy for a potential stream and wetland restoration project at Garlo Heritage Nature Preserve was reviewed and discussed.

Programs Report presented by Linda Rose

- The new Storybook Trail at Fruth Wetland Nature Preserve is going well. Kaubisch Memorial Public Library plans to change the story every 1-2 months depending on the season.
- Programs are going well. Winter camp registration is open and is filling up, and the February – May 2023 programs are being finalized.
- The Park District participated in Tiffin Christmas Parade on Saturday, December 3rd. Twenty-five people rode on the park district float, including six Out & About preschool students and families.

Operations & Natural Resources Report presented by Sarah Betts (see attachment for full report).

- Sarah provided an overview of Kim's written report.
- Projects for Bowen Nature Preserve were discussed, including rerouting/widening walking trails, the repair and maintenance of the house foundation, and future house restoration.
- Quotes are being gathered for several purchases planned for 2023.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 12-13-2022 #1: Approving and authorizing a capital improvement to side and roof the shed at Fruth Wetland Nature Preserve. A motion to approve the resolution was made by Lori Hall and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 12-13-2022 #2: Approving and authorizing the Executive Director to sign all purchase order types, including then & now certificates, and make appropriation adjustments to funds 2206, 2209, and 2188. A motion to approve the resolution was made by Janet Shutt and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Executive Session:

- A motion was made by Jakob Boehler, seconded by Jacob Price to enter into executive session to discuss employee compensation at 9:23 AM, and was approved unanimously.
- The Board exited executive session at 9:41 AM. A motion to exit executive session was made by Jacob Price, seconded by Jakob Boehler, and was approved unanimously.

Adjournment: Motion to adjourn was made by Lori Hall, seconded by Janet Shutt, and was approved unanimously. Meeting adjourned at 9:41 AM.

Next Meetings:

Organizational Meeting: January 10, 2023 – 9:00AM
SCPD Park Office

Regular Meeting: January 10, 2023 – immediately following Organizational Meeting (9:00AM)
SCPD Park Office

Regular Meeting: February 14, 2023 – 9:00AM
SCPD Park Office

Respectfully Submitted by: Shelly Smola, Secretary