**Seneca County Park District Board of Park Commissioners**

March 8, 2022 – 9:00AM

Park Office, 3362 S. Township Road 151, Tiffin OH 44883

**Meeting Minutes**

Lee Martin called the meeting to order at 9:00 AM.

**Roll Call:** Jakob Boehler present Sarah Betts present
Lori Hall absent Shelly Smola present

Lee Martin present
Jacob Price present
Janet Shutt present

**Staff & Guests:** Linda Rose, Kim Wickman, Diane Hudok, Linda Tiell & Vicki Johnson.

 **Consent Agenda**: A motion was made by Jakob Boehler to approve the meeting agenda & the minutes of the 2/22/22 regular meeting. Motion was seconded by Janet Shutt, and was approved unanimously by roll call vote of members present.

 **Financial Reports:** A motion to approve the financial statements was made by Janet Shutt and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**Executive Director’s Report** presented by Sarah Betts (see attachment for full report).

* Sarah provided an update on the State Route 12 property. The site is still in the design phase, and is not projected to be completed until 1 ½ to 2 years from now.
* The County Road 6 site ground will be allowed to settle this year, allowing for potential improvements to begin the following year.

**Programs Report** presented by Linda Rose

* 2022 Summer Camp dates have been finalized.
* The Park District participated in Ag in the Classroom event at St. Mary’s where approximately 130 students were in attendance.

**Operations & Natural Resources Report** presented by Kim Wickman (see attachment for full report).

* Applications for Park Technician will continue to be accepted through 3/16/22.
* Electrical inspection, internet service connection and security system installation at Bowen Nature Preserve are all expected to be completed by the end of the week.
* Surplus equipment has been posted on Govdeals.
* A stone parking lot has been added in front of the recently renovated maintenance building at Fruth Wetland Nature Preserve.

**Public Comment:** Linda Tiell inquired about a proposed bike route. The plan is still in development and is being handled by the Seneca County Active Transportation Committee, under Seneca County Regional Planning.

**Unfinished Business:**

**New Website:** The newly redesigned Seneca County Park District website was displayed, featuring a streamlined layout and improved functionality.

**US Army Corp of Engineers Report:** (see attachment for full report). There was a discussion about potential next steps following the USACE report of the pond located at Garlo Heritage Nature Preserve. A motion to contract with the USACE and Heidelberg University for an additional season of data sampling at Garlo Heritage Nature Preserve was made by Jacob Price and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

**New Business:**

**Resolution 3-8-2022 #1:** Authorizing the Seneca County Park District to participate in the State of Ohio Cooperative Purchasing Program. A motion was made by Jakob Boehler and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

**Executive Session**: n/a

**Adjournment:** Motion to adjourn was made by Jacob Price, seconded by Jakob Boehler, and was approved unanimously by members present. Meeting adjourned at 9:26 AM.

**Next Meetings:**

Regular Meeting: April 12, 2022 – 9:00AM
 SCPD Park Office

Regular Meeting: June 14, 2022 – TBA
 TBA

**Respectfully Submitted by**: Shelly Smola, Secretary