

# Seneca County Park District Board of Park Commissioners

April 12, 2022 – 9:00AM

Park Office, 3362 S. Township Road 151, Tiffin OH 44883

## Meeting Minutes

Lee Martin called the meeting to order at 8:59 AM.

<b>Roll Call:</b>	Jakob Boehler	<u>absent</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>absent</u>		

**Staff & Guests:** Linda Rose, Catherine Gase, Evan Cohee, Kim Wickman, & Vicki Johnson.

**Consent Agenda:** A motion was made by Jacob Price to approve the meeting agenda & the minutes of the 3/8/22 regular meeting. Motion was seconded by Lori Hall, and was approved unanimously by roll call vote of members present.

**Financial Reports:** A motion to approve the financial statements was made by Lori Hall and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**Executive Director's Report** presented by Sarah Betts (see attachment for full report).

- Sarah provided an overview of her written report.

**Programs Report** presented by Linda Rose

- Weather has been an issue, with rain and fog delays causing the cancellations of several programs and school events.
- Summer programs are in development, and there have been several requests for specialized programming.
- There has been a good response to the volunteer opportunities posted in the Director's Report.
- The OCVN class is still tentatively planned for this fall. Registrations will again be handled by FELC with a deadline of mid-August.
- Linda reviewed hunting information collected for the season.

**Operations & Natural Resources Report** presented by Kim Wickman (see attachment for full report).

- Kim introduced new Park Technician Evan Cohee to the Board.
- Trees and stumps have been removed at Fruth Wetland Nature Preserve to make way for the future construction of the four-bay garage.
- Screen doors, an exhaust system, and fencing have been added at the FWNP Maintenance Building.
- The Woods Rotary Cutter was sold on Govdeals for \$1,000 over trade-in value. The John Deere 5085E Tractor did not meet the reserve price on Govdeals and will be traded in to Stacker Tractor.
- The Kubota mini excavator is projected to be delivered mid-summer.
- Lucius door completed door opener installation at Bowen, Garlo and Steyer Nature Preserves.
- All equipment has been serviced for the spring season.
- Electrical inspection at Bowen Nature Preserve has been completed.

**Public Comment:** N/A

**Unfinished Business:**

**Resolution 4-12-2022 #1:** Accepting and Approving the Disposal of Unneeded Equipment. A motion was made by Lori Hall and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**New Business:**

**Committee Assignments:**

Lee Martin handed out Board Member Committee Assignments for 2022:

- Gov/Policy/HR Committee: Janet Shutt & Jakob Boehler
- Strategic Planning Committee: Lee Martin & Lori Hall
- Finance/Audit Committee: Jacob Price & Lee Martin
- Community Park Grants: N/A

**Executive Session:** N/A

**Adjournment:** Motion to adjourn was made by Jacob Price, seconded by Lori Hall, and was approved unanimously by members present. Meeting adjourned at 9:20 AM.

**Next Meetings:**

Regular Meeting: May 10, 2022 – 9:00AM  
SCPD Park Office

Regular Meeting: June 14, 2022 – 2:30PM  
SCPD Park Office, tour of Opportunity Park following

**Respectfully Submitted by:** Shelly Smola, Secretary