

Seneca County Park District Board of Park Commissioners

August 9, 2022 – 2:30PM

Park Office - 3362 S. TR 151, Tiffin OH 33883
(Followed by a tour of Opportunity Park)

Meeting Minutes

Lee Martin called the meeting to order at 2:32 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>absent</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Linda Rose

Consent Agenda: A motion was made by Jacob Price to approve the meeting agenda & the minutes of the 7/12/22 regular meeting and the 7/18/22 Finance & Audit Committee meeting. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements was made by Jakob Boehler and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- Sarah provided an overview of her written report.
- It is intended to resume the community park tours for 2023 summer board meetings.

Programs Report presented by Linda Rose

- Park programs continue to go well and the final week of summer camp is underway.
- The OCVN program planned for fall currently has 4 registrations.
- October through January programs should be finalized by September 1st.
- Several special events are planned for fall/winter, including participation in Lyme Village Pioneer Days, the Tiffin Seneca Heritage Festival and the Tiffin Holiday Parade.

Operations & Natural Resources Report presented by Sarah Betts

- Mulch is being replaced with decorative stone in several park locations, to reduce weeds and associated maintenance.
- According to the Maintenance Agreement for TUNP, Tiffin University is to maintain trails and handle mowing, while the Seneca County Park District is responsible for bridge and parking lot maintenance. However, TUNP has not been keeping up with trail/mowing maintenance and complaints have been received. Communication was made to Tiffin University about the issue.

Public Comment: N/A

Unfinished Business:

Resolution 8.9.2022 #1: Approving and Adopting the 2023 Park District Budget – Fund 2188.

A motion to approve the resolution was made by Jakob Boehler, seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Resolution 8.9.2022 #2: Approving and Adopting the 2023 Preschool Budget – Fund 2209.

A motion to approve the resolution was made by Janet Shutt, seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

New Business:

Resolution 8.9.2022 #3: Accepting Amounts & Rates Determined by the Budget Commission, Authorizing Necessary Levies and Certifying to Auditor. A motion to approve the resolution was made by Janet Shutt and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Jakob Boehler, and was approved unanimously by members present. Meeting adjourned at 2:56 PM.

Tour of Opportunity Park: There was a walkthrough of the new playground at Opportunity Park immediately following the meeting.

Next Meetings:

Regular Meeting: September 13, 2022 – 2:30PM
Fruth Wetland Nature Preserve

Regular Meeting: October 11, 2022 – 2:30PM
SCPD Park Office

Respectfully Submitted by: Shelly Smola, Secretary