

Seneca County Park District Board of Park Commissioners

February 14, 2023 – 9:00AM

Park Office: 3362 S TR 151, Tiffin OH 44883

Regular Meeting Minutes

Janet Shutt called the meeting to order at 8:58 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>absent</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>absent</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Linda Rose & Vicki Johnson.

Consent Agenda: A motion was made by Jacob Price to approve the meeting agenda and the minutes of the 01/10/23 organizational & 01/10/23 regular meetings. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements was made by Jakob Boehler and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of her written Director's Report.
- Wetland expansion is underway at Fruth Wetland Nature Preserve to take on additional water from neighboring agricultural fields.
- The park district is still awaiting a final contract for the new nature center building at Fruth Wetland Nature Preserve, and Sarah gave a brief summary of the anticipated timeline.

Programs Report presented by Linda Rose

- Angie will be at the "Ag in the Classroom" event on March 3rd at St. Mary's School.
- Program staff are brainstorming ideas for a larger event to take place in summer/fall.

Operations & Natural Resources Report presented by Sarah Betts (see attachment for full report).

- Material for stonework on the driveway, parking lot, picnic area, and paths at Clinton Nature preserve is being delivered today.
- Several trees posing a potential hazard are being taken down at Bowen Nature Preserve.
- A parking lot is planned at St. John's Mill River Access for later this year and will be financed by using ODOT Metroparks funds.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 02-14-2023 #2: Approving and authorizing a capital improvement for electrical improvements at Fruth Wetland Nature Preserve, in an amount not to exceed \$11,000. A motion to approve the resolution was made by Jakob Boehler and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Resolution 02-14-2023 #3: Approving a Budget Adjustment to decrease the Land Development account by \$100,000. A motion to approve the resolution was made by Jacob Price and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 02-14-2023 #4: Approving an Equipment purchase of a new ZD 1211L-3-72 mower with accessories, not to exceed an amount of \$17,041.72. A motion to approve the resolution was made by Jakob Boehler and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Resolution 02-14-2023 #5: Approving an Equipment purchase of a new CFMOTO ATV, not to exceed an amount of \$9,329.00. A motion to approve the resolution was made by Jakob Boehler and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Public Comment Policy and Board Bylaws review: A motion to refer the board bylaws and public comment policy to the Governance/Policy/Human Resource committee for review was made by Jakob Boehler and seconded by Jacob Price. Motion was approved unanimously by members present.

Committee appointments were assigned to Board Members as follows:

<u>Gov/Policy/HR:</u>	Janet Shutt Lori Hall	<u>Finance/Audit:</u>	Jacob Price Lee Martin
<u>Strategic Planning:</u>	Lee Martin Jakob Boehler	<u>Community Grants:</u>	N/A

Executive Session: N/A

Adjournment: Motion to adjourn was made by Jakob Boehler, seconded by Jacob Price, and was approved unanimously. Meeting adjourned at 9:27 AM.

Next Meetings:

Regular Meeting:	March 14, 2023 – 9:00AM SCPD Park Office
Regular Meeting:	April 11, 2023 – 9:00AM SCPD Park Office

Respectfully Submitted by: Shelly Smola, Secretary