

# Seneca County Park District Board of Park Commissioners

August 8, 2023 – 2:30 PM

Hedges-Boyer Park, 491 Coe St, Tiffin OH 44883

## Regular Meeting Minutes

Janet Shutt called the meeting to order at 2:29 PM.

<b>Roll Call:</b>	Jakob Boehler	<u>absent</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>absent</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

**Staff & Guests:** Linda Rose, Vicki Johnson, Anna Klei, and Bryce Kuhn.

**Consent Agenda:** A motion was made by Jacob Price to approve the meeting agenda, and the minutes of the 07/11/23 regular meeting. Motion was seconded by Lee Martin, and was approved unanimously by roll call vote of members present.

**Financial Reports:** A motion to approve the financial statements was made by Lee Martin and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**Executive Director's Report** presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of the current Director's Report.
- A few donations have started to come in for the nature education building donation campaign.

**Programs Report** presented by Linda Rose

- Summer camps have concluded for the year.
- The Steyer Spectacular Family Fun Day will be on Saturday August 12<sup>th</sup>.
- The park district will be participating at the Tiffin-Seneca Heritage Festival in September.

**Operations Report** presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of the current Operations Report.

**Friends of the Seneca Parks Report:** N/A

**Public Comment:** N/A

### Unfinished Business:

**Resolution 8.8.2023 #1:** Approving and Adopting the 2024 Park District Draft Budget – Fund 2188. A motion to approve the resolution was made by Jacob Price, and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Resolution 8.8.2023 #2:** Approving and Adopting the 2024 Preschool Draft Budget – Fund 2209. A motion to approve the resolution was made by Lee Martin, and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**New Business:**

**Resolution 8.8.2023 #3:** Accepting Amounts & Rates Determined by the Budget Commission, Authorizing Necessary Levies and Certifying to Auditor. A motion to approve the resolution was made by Jacob Price and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Resolution 8.8.2023 #4:** Approving and authorizing an Equipment purchase of a new Toro 4000 Z Master HDX 60" mower with accessories, not to exceed an amount of \$10,835.14. A motion to approve the resolution was made by Lee Martin, and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**Resolution 8.8.2023 #5:** Approving and authorizing an Equipment purchase of a new Construction Attachments 42" Brush Cutter, not to exceed an amount of \$8,450.00. A motion to approve the resolution was made by Jacob Price, and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Executive Session:** N/A

**Adjournment:** Motion to adjourn was made by Lee Martin, seconded by Jacob Price, and was approved unanimously. Meeting adjourned at 2:44 PM.

Park Tour:

**Next Meetings:**

Regular Meeting: September 12, 2023 – 2:30 PM  
Community Park Tour: Meadowbrook Park

Regular Meeting: October 10, 2023 – 9:00 AM  
Park Office

**Respectfully Submitted by:** Shelly Smola, Board Secretary