

Seneca County Park District Board of Park Commissioners

October 10, 2023 – 9:00 AM

Park Office, 3362 S. TR 151, Tiffin OH 44883

Regular Meeting Minutes

Janet Shutt called the meeting to order at 9:00 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>absent</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Catherine Gase and Vicki Johnson.

Consent Agenda: A motion was made by Lee Martin to approve the meeting agenda, and the minutes of the 08/08/23 regular meeting. Motion was seconded by Jacob Price, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements was made by Jacob Price and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of the current Director's Report, including the Meadowbrook Park tour and the ODNR archery grant recently received by the Park District.
- A \$50,000 grant was received from the White Family Foundation for the Nature Education Center.

Programs Report presented by Sarah Betts

- Preschool is back in session, with students continuing to enroll throughout September.
- Linda developed a mini-camp program for the Tiffin Developmental Center last month.

Operations Report presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of the current Operations Report, including the ongoing improvements at Bowen Nature Preserve.

Friends of the Seneca Parks Report: Catherine Gase shared that the Friends received a \$2,000 donation from Matt Hoover of Journey Financial Solutions, for the Nature Education Building campaign and inquired about the plans for the grant funded archery program.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 10.10.23 #1: Approving and authorizing capital improvements to the parking area at St. John's Mill River Access, not to exceed an amount of \$6,680 with the remaining \$34,500.00 cost estimate of the project to be paid for out of the Ohio Parks & Recreation Association (OPRA) Ohio Park Districts Roadwork Fund. Sarah provided a brief overview of the planned improvements.

A motion to approve the resolution was made by Jakob Boehler, and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Jakob Boehler, seconded by Lee Martin, and was approved unanimously. Meeting adjourned at 9:19 AM.

Next Meetings:

Regular Meeting: November 14, 2023 – 9:00 AM
Park Office

Regular Meeting: December 12, 2023 – 9:00 AM
Park Office

Respectfully Submitted by: Shelly Smola, Board Secretary