

# Seneca County Park District Board of Park Commissioners

December 12, 2023 - 9:00 AM

Park Office, 3362 S. TR 151, Tiffin OH 44883

## Regular Meeting Minutes

Janet Shutt called the meeting to order at 8:58 AM.

<b>Roll Call:</b>	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>absent</u>		
	Jacob Price	<u>present</u>		
	Janet Shutt	<u>present</u>		

**Staff & Guests:** Linda Rose & Catherine Gase.

**Consent Agenda:** A motion was made by Lori Hall to approve the meeting agenda and the minutes of the 11/14/23 regular meeting. Motion was seconded by Jacob Price, and was approved unanimously by roll call vote of members present.

**Financial Reports:** A motion to approve the financial statements was made by Lori Hall and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

**Executive Director's Report** presented by Sarah Betts (see attachment for full report).

- Sarah provided an overview of the current Director's Report.
- A request was put in to Rep. Gary Click to ask for additional funds from the state capital budget for the Nature Education Center in the next fiscal year.

**Programs Report** presented by Linda Rose

- Numbers for the Luminary Walk on December 3<sup>rd</sup> were down due to inclement weather.
- "Snow Bunny" will be debuting in lieu of Sasquatch, and will be included with Feb – May 2024 programs.
- Winter camp registrations are coming in.

**Operations Report** presented by Sarah Betts

- The new brush cutter arm is being used and is working well.
- Improvements continue at Bowen Nature Preserve.
- The Storybook Trail project at the Kaubisch Memorial Library in Fostoria has been completed.

**Friends of the Seneca Parks Report:** Catherine Gase shared that there has been some difficulty locating the Friends original IRS letter of determination for its' 501c3 status, which is required to make a grant application through AEP. Janet recognized Catherine for her extensive volunteer work this year.

**Public Comment:** N/A

**Unfinished Business:** N/A

**New Business:** N/A

**Executive Session:** N/A

**Adjournment:** Motion to adjourn was made by Jakob Boehler, seconded by Jacob Price, and was approved unanimously by members present. Meeting adjourned at 9:13 AM.

**Next Meetings:**

Regular and Organizational Meetings: January 9, 2024 – 9:00 AM  
Park Office

Regular Meeting: February 13, 2024 – 9:00 AM  
Park Office

*Shelly Smola*

*1/9/24*

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**Respectfully Submitted by:** Shelly Smola, Board Secretary