

Seneca County Park District Board of Park Commissioners

April 16, 2024 – 9:00AM

Park Office: 3362 S TR 151, Tiffin OH 44883

Regular Meeting Minutes

Jakob Boehler called the meeting to order at 9:01 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Jacob Price	<u>absent</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Linda Rose & Vicki Johnson

Consent Agenda: A motion was made by Lori Hall to approve the meeting agenda and the minutes of the 02/13/2024 regular & 2/15/2024 special meeting. Motion was seconded by Janet Shutt, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the February & March 2024 financial statements was made by Lee Martin and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full reports).

- Sarah provided an overview of her written Director's Report.
- Sarah and the Board recognized Vicki Johnson for her many years of service to the park district and thanked her for promoting the park through her exceptional writing and photography. She will be honored with a place on the donor wall of the new Fruth Nature Education Center.

Programs Report presented by Linda Rose.

- Programs are going well. Seventeen preschoolers attended the Preschool Pals program on 4/10.
- The Snow Bunny activity has concluded, and those who completed the activity received a prize. A great deal of positive feedback on the program was received.
- Summer camp and preschool registration is open and registrations are already coming in.
- Programs for the months of June – September 2024 are being finalized. Sasquatch is planning to return again this summer, and there are plans for doing the Steyer Spectacular activity again this August.

Operations & Natural Resources Report: N/A

Friends of the Seneca Park Report presented by Jakob Boehler.

A \$25,000 grant request to the Anderson's capital improvement fund was submitted to the Greater Toledo Community Foundation by the Friends, for the Fruth Nature Education Center Building.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 04-16-2024 #1: Approving and Authorizing the Executive Director to file an application for a NatureWorks Grant with the ODNR to make capital improvements at Fruth Wetland Nature Preserve to construct the Jim Coffman Bird Observatory and Outdoor Education Area. Sarah provided the Board with an overview of the project. A motion to approve the resolution was made by Janet Shutt and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

Resolution 04-16-2024 #2: Approving and authorizing capital improvements to the parking area at St. John’s Mill River Access, not to exceed an amount of \$11,312.05 with the remaining \$43,544.95 cost estimate of the project to be paid for out of the Ohio Department of Transportation Metroparks Fund. A motion to approve the resolution was made by Lori Hall, and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Resolution 04-16-2024 #3: Approving supplemental appropriations to 2188-0021-5305-01 (Capital Improvements) in the amount of \$1,500.00. A motion to approve the resolution was made by Lee Martin and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Janet Shutt, seconded by Lori Hall, and was approved unanimously by members present. Meeting adjourned at 9:34 AM.

Next Meetings:

- Regular Meeting: May 14, 2024 – 9:00AM
SCPD Park Office
- Regular Meeting: June 11, 2024 – 2:30PM
location TBD
- Regular Meeting: July 9, 2024 – 2:30PM
location TBD

Shelly Smola

5/14/24

Respectfully Submitted by: Shelly Smola, Board Secretary