

Seneca County Park District Board of Park Commissioners

March 11, 2025 – 5:00PM

Park Office: 3362 S TR 151, Tiffin OH 44883

Regular Meeting Minutes

Jacob Price called the meeting to order at 4:58 PM.

Roll Call:	Jakob Boehler <u>present</u>	Sarah Betts <u>present</u>
	Lori Hall <u>present</u>	Shelly Smola <u>present</u>
	Lee Martin <u>absent</u>	
	Jacob Price <u>present</u>	
	Chris Monsour <u>present</u>	

Staff & Guests: Ziyah Piltz

Consent Agenda: A motion was made by Chris Monsour to approve the meeting agenda, and the minutes of the 2/11/25 regular meeting. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the February 2025 financial statements was made by Lori Hall and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full reports).

- Sarah provided an overview of her written Director's Report.
- An update was given on the Fruth Nature Education Building construction progress, including samples for the donor recognition wall design.
- The move to the newly constructed Nature Education Center building is tentatively scheduled for the beginning of May.

Programs Report presented by Sarah Betts

- Programs are going well. Attendance has increased with the warmer weather.
- Information on the 2025 Summer Camps and Photo Contest is being finalized.
- The Park District participated in this year's Ag in the Classroom and Storybook Festival events.

Operations & Natural Resources Report presented by Sarah Betts

- Tear down and clean-up of the former Bilger property at Garlo Heritage Nature Preserve is nearly complete.
- Applications are being accepted for seasonal positions.

Friends of the Seneca Parks presented by Jakob Boehler

A Friends of the Seneca Parks website is in development and online donation options are being explored.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 03-11-2025 #1: Accepting & Authorizing the purchase of a phone system for the newly constructed nature education building and the existing operations building at Fruth Wetland Nature Preserve, in an amount not to exceed \$5,471.48 from expense line 2188-0021-5304-00 (Equipment). A motion to approve the resolution was made by Lori Hall and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Preschool Fee Schedule:

Registration Fee: A motion to increase the registration fee for Out & About Preschool from \$25 to \$45 effective May 1, 2025 was made by Lori Hall and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Monthly Tuition: A motion to increase the monthly tuition fees for Out & About Preschool from \$125 to \$145 for the morning session and from \$85 to \$100 for the afternoon session effective September 1, 2025 was made by Lori Hall and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Park Levy: The present park district levy will expire at the end of 2026. An independent levy committee will need to be formed by members of the community to promote public awareness and encourage voter support, as the park district itself is not permitted to campaign for a levy. A chairperson(s) and a Treasurer are needed to form the committee. The financial needs of the park district were discussed by the Board. Numbers will need to be submitted to the County Auditor to determine the exact millage required to generate the necessary revenue. Also discussed were potential effects of Ohio House Bill 28 passing, and determining which ballot to place the levy on.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Chris Monsour, seconded by Lori Hall, and was approved unanimously by members present. Meeting adjourned at 5:58 PM.

Next Meetings:

Regular Meeting: April 8, 2025 – 5:00 PM
SCPD Park Office

Regular Meeting: May 13, 2025 – 5:00 PM
SCPD Park Office


Respectfully Submitted by: Shelly Smola, Board Secretary

4/8/2025