

Seneca County Park District Board of Park Commissioners

August 12, 2025 - 5:00PM

Nature Education Center, Fruth Wetland Nature Preserve
10130 W. State Route 18, Fostoria OH 44830

Regular Meeting Minutes

Jacob Price called the meeting to order at 5:02 PM.

Roll Call:	Jakob Boehler <u>present</u>	Sarah Betts <u>present</u>
	Lori Hall <u>present</u>	Shelly Smola <u>present</u>
	Lee Martin <u>present</u>	
	Chris Monsour <u>absent</u>	
	Jacob Price <u>present</u>	

Staff & Guests: Ziyah Piltz & Linda Rose

Consent Agenda: A motion was made by Lori Hall to approve the meeting agenda, and the minutes of the 5/13/25 regular meeting, the 6/12/25 emergency meeting, and the 6/19/25 emergency meeting. Motion was seconded by Lee Martin, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements through July 2025 was made by Jakob Boehler and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full reports).

- Sarah provided an overview of her written Director's Report.

Programs Report presented by Linda Rose

- Summer camps have wrapped up for the year.
- Linda shared recent program attendance numbers, and future planned events.
- Planning and development for the October–January programs are underway.

Operations & Natural Resources Report presented by Sarah Betts

- Routine maintenance continues and several small projects have been completed.
- Seasonal employment has concluded for the year, with the last day of seasonal work being 8/8/25.

Friends of the Seneca Parks: Sarah acknowledged a generous donation from the Friends of the Park for refreshments at the grand opening of the Robert G. Teach Nature Education Center in July.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 08-12-2025 #1: Accepting Amounts & Rates Determined by the Budget Commission, Authorizing Necessary Levies and Certifying to Auditor. A motion to approve the resolution was made by Lori Hall, and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 08-12-2025 #2: Approving & Adopting the 2026 Park District Budget (Fund 2188). A motion to approve the resolution was made by Lee Martin, and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 08-12-2025 #3: Approving & Adopting the 2026 Preschool Budget (Fund 2209). A motion to approve the resolution was made by Lori Hall, and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 08-12-2025 #4: Accepting and Approving the Disposal of Unneeded Equipment. A motion to approve the resolution was made by Lee Martin and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 08-12-2025 #5: Approving and authorizing an Equipment purchase of a new Toro 4000 Z Master HDX 60" mower with accessories, at a cost of \$12,707.31 with a trade in credit of \$3,570.00, for a total cost not to exceed an amount of \$9,137.31, and disposing of the 2017 Toro 6000 Z Master mower being traded in. A motion to approve the resolution was made by Lori Hall, and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Rental Fee Schedule: Approving and Adopting a Rental Fee Schedule, establishing the rental rates for the Activity Room and Webster Foundation Outdoor Education Area in the Robert G. Teach Nature Education Center at Fruth Wetland Nature Preserve. A motion to approve Rental Fee Schedule option 1 was made by Lori Hall, and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

Resolution 08-12-2025 #6: Approving and authorizing capital improvements to the Nature Education Building porch areas at Fruth Wetland Nature Preserve, not to exceed an amount of \$47,000.00. A motion to approve the resolution was made by Jakob Boehler, and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Jakob Boehler, seconded by Lori Hall, and was approved unanimously by members present. Meeting adjourned at 5:27 PM.

Next Meetings:

Regular Meeting: September 9, 2025 – 5:00 PM
Teach Nature Education Center, Fruth Wetland Nature Preserve

Regular Meeting: October 14, 2025 – 5:00 PM
Teach Nature Education Center, Fruth Wetland Nature Preserve


Respectfully Submitted by: Shelly Smola, Board Secretary

9/9/25