

Seneca County Park District Board of Park Commissioners

October 14, 2025 – 5:00PM

Nature Education Center, Fruth Wetland Nature Preserve

10130 W. State Route 18, Fostoria OH 44830

Regular Meeting Minutes

Jacob Price called the meeting to order at 5:00 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>absent</u>		
	Chris Monsour	<u>present</u>		
	Jacob Price	<u>present</u>		

Staff & Guests: Ziyah Piltz & Linda Rose

Consent Agenda: A motion was made by Chris Monsour to approve the meeting agenda, and the minutes of the 8/12/25 regular meeting. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements through September 2025 was made by Chris Monsour and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full reports).

- Sarah provided an overview of her written Director's Report.

Programs Report presented by Linda Rose

- Linda shared recent program attendance numbers, and future planned events.
- October–January programs have been finalized.
- Special events to commemorate the 30th anniversary of the Seneca Parks, which coincides with the 250th anniversary the City of Tiffin, are being planned for calendar year 2026.

Operations & Natural Resources Report presented by Sarah Betts

- Routine maintenance continues and several small projects have been completed.
- The new parking lot at Clary-Boulee McDonald Nature Preserve has been completed, and the installation of new signage and shrubbery is planned for later this fall.

Friends of the Seneca Parks: N/A

Public Comment: N/A

Unfinished Business: N/A

New Business:

Resolution 10-14-2025 #1: Approving and authorizing an equipment purchase of two new Lenovo Thinkstation desktop computers from RCR Technology Group, at a cost not to exceed \$1,800.00. A motion to approve the resolution was made by Lori Hall, and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Resolution 10-14-2025 #2: Accepting and approving the disposal of unneeded equipment. A motion to approve the resolution for disposal of unneeded computer equipment was made by Chris Monsour and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 10-14-2025 #3: Approving and authorizing the purchase of a historical fence. A motion to approve the resolution for the purchase of a historical fence from Shelly Wickman, at a cost not to exceed \$2,500.00 was made by Lori Hall, and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Resolution 10-14-2025 #4: Approving the Cyber Security Incident Reporting Board Policy. A motion to approve the resolution was made by Lori Hall and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Resolution 10-14-2025 #5: Approving and authorizing the payment of late fees. A motion to approve the resolution for payment of late fees unable to be waived to North Central Electric Cooperative in the amount of \$15.12 plus and any additional interest that may be charged on subsequent statements due to this issue was made by Lori Hall, and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Lori Hall, seconded by Chris Monsour, and was approved unanimously by members present. Meeting adjourned at 5:29 PM.

Next Meetings:

Regular Meeting: November 18, 2025 – 5:00 PM
Teach Nature Education Center, Fruth Wetland Nature Preserve

Regular Meeting: December 9, 2025 – 5:00 PM
Teach Nature Education Center, Fruth Wetland Nature Preserve


Respectfully Submitted by: Shelly Smola, Board Secretary

12/09/2025