

Seneca County Park District Board of Park Commissioners

March 24, 2026 – 5:00PM

Park Office: 10130 W. State Route 18, Fostoria OH 44830

Regular Meeting Minutes

Lori Hall called the meeting to order at 5:00 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Chris Monsour	<u>absent</u>		
	Jacob Price	<u>present</u>		

Staff & Guests: Linda Rose, Meredith Holler, Elliott Shaffer, and Judge Jay Meyer.

Consent Agenda: A motion was made by Lee Martin to approve the meeting agenda, the minutes of the 1/13/26 organizational meeting, and the minutes of the 1/13/26 regular meeting. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the financial statements through February 2026 was made by Jacob Price and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full reports).

- New staff members Meredith Holler and Elliott Shaffer were introduced.
- Elliott shared a social media video he produced of the wild turkeys at Fruth Wetland Nature Preserve.
- Judge Jay Meyer spoke about the growth of the Park District over the past 18 years.
- Hunting results from the recently concluded season at Steyer Nature Preserve and Clary Boulee McDonald Nature Preserve were shared.

Programs Report presented by Linda Rose

- Programs are going well, with many schools booking outreach programs for April & May.
- The Park District will be participating in this year's Ag in the Classroom Event in May, in cooperation with the Seneca County Farm Bureau.
- The Park District will be participating in this year's Earth Day Celebration, in cooperation with the Franciscan Earth Literacy Center.
- The June – September 2026 programs are being finalized, as well information for the 2026 Summer Camps and 2026 Photo Contest.
- Sarah shared some information on the Seed Swap and Winter Sowing Workshops that were presented in cooperation with the Seneca County Master Gardeners, and shared info about the Seed Library hosted at the Kaubisch Memorial Library.

Operations & Natural Resources Report presented by Sarah Betts

- Sarah provided an overview of the written Operations Report.
- New solar parking lot lights will be installed at Fruth Wetland Nature Preserve for evaluation, with potential for expansion to other parks.

Friends of the Seneca Parks N/A

Public Comment: N/A

Unfinished Business: N/A

New Business:

Preschool Fee Schedule for 2026-2027 School Year: A motion to approve the Preschool Fee Schedule for the 2026 – 2027 school year, in which the registration fee remains \$45, the monthly tuition rate for AM preschool remains \$145, and the monthly tuition rate for PM preschool remains \$100, was made by Jacob Price and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 03-24-2026 #1: Approving a change order to replace the previously approved 2025 Ford F-550 dump truck (Resolution 01-13-26) with a 2026 model. A motion to approve the resolution was made by Lee Martin and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

Resolution 03-24-2026 #2: Approving and authorizing an Equipment purchase of one Lenovo ThinkStation desktop computer, one Lenovo laptop, and one Lenovo 31.5” monitor from RCR Technology Group, at a cost not to exceed \$3,160.78. A motion to approve the resolution was made by Jakob Boehler, and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

Resolution 03-24-2026 #3: Approving and authorizing an Equipment purchase of one Samsung Galaxy Tablet, one iPhone 17e, one Samsung Galaxy 225FE phone, and two Franklin a70 Mifi hotspots from FirstNet/AT&T Mobility, at a cost not to exceed \$100. A motion to approve the resolution was made by Lee Martin, and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

Resolution 03-24-2026 #4: Approving and authorizing an Equipment purchase of an Angle Broom from Doosan Bobcat North America, at a cost not to exceed an amount of \$6,499.44. A motion to approve the resolution was made by Jakob Boehler and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

Resolution 03-24-2026 #5: Approving and authorizing a supplemental budget adjustment in the following amounts: \$50,000 increase to expense line 2188-0021-5102-00 (Salaries), \$30,000 increase to expense line 2188-0021-5303-00 (Supplies), \$5,000 increase to expense line 2188-0021-5303-01 (Program Supplies), \$10,000 increase to expense line 2188-0021-5304-00 (Equipment), \$50,000 increase to expense line 2188-0021-5305-02 (Land Development), \$800 increase to expense line 2188-0021-5306-25 (Software License/Service), \$29,100 increase to expense line 2188-0021-5309-00 (Other Expenses), \$725 increase to expense line 2188-0021-5363-00 (Medicare), \$7,000 increase to expense line 2188-0021-5366-00 (Hospitalization), and \$7,000 increase to expense line 2188-0021-5367-00 (OPERS). A motion to approve the resolution was made by Jakob Boehler, and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

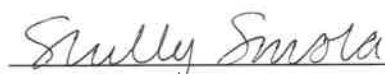
Adjournment: Motion to adjourn was made by Jacob Price, seconded by Lee Martin, and was approved unanimously by members present. Meeting adjourned at 5:33 PM.

Next Meetings:

Regular Meetings:

April 14, 2026 – 5:00 PM
SCPD Park Office

May 12, 2026 – 5:00 PM
SCPD Park Office



5/12/2026

Respectfully Submitted by: Shelly Smola, Board Secretary