

Seneca County Park District Board of Park Commissioners

March 9, 2021 – 9:00AM

Roppe Lodge, Fruth Wetland Nature Preserve - 10130 W. SR 18, Fostoria OH 44830 and online

Meeting Minutes

Janet Shutt called the meeting to order at 9:00 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u> via Zoom	Shelly Smola	<u>present</u>
	Lee Martin	<u>absent</u>		
	Bill McAllister	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Troy Gibson, Linda Rose, Catherine Gase, Vicki Johnson & Diane Hudok.

Consent Agenda: A motion was made by Jakob Boehler to approve the meeting agenda & minutes of the 2/9/21 regular meeting. Motion was seconded by Bill McAllister, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Bill McAllister and seconded by Lori Hall. Motion was approved unanimously.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- A meeting is planned but no date has been set yet for all the entities involved in the Opportunity Park Capital Improvements to meet. An update will be provided to the Board after the meeting takes place.
- The Memo of Understanding for the ODNR Abbotts Bridge Scenic River Access Area Project has been approved by ODNR. The project is expected to be underway soon and Sarah shared some information about a similar project.

Programs Report presented by Linda Rose

- Programs are going well.
- Linda shared hunting statistics from the past hunting season. This year was the first year of the Park District implementing a shortened hunting season, beginning in November instead of September. Surveys are made available to hunters in the Hunters Parking Lot on 148. There is a mailbox and signage instructing all hunters to complete a survey.

Nature Preserves Report presented by Troy Gibson

- Equipment service and maintenance has begun, and preparations continue to be made for the upcoming spring and summer season.

Public Comment: n/a

Old Business:

Architectural Design Services Update: Five responses have been received from the RFQ for architectural planning and design. The firms are currently being evaluated and hopefully a scope of work and agreement will be available for the Board to approve at the April meeting.
Resolution 3-9-2021 #1: Approving and Authorizing a Supplemental Appropriation to Fund 2206 Capital Improvements in the amount of \$144.77. A motion was made by Bill McAllister, seconded by Jakob Boehler and was approved unanimously.

Resolution 3-9-2021 #2: Approving and Authorizing a Supplemental Appropriation to Fund 2188 Equipment in the amount of \$45,000.00. A motion was made by Jakob Boehler, seconded by Lori Hall and was approved unanimously.

Resolution 3-9-2021 #4: Authorizing an Annual Disbursement from Park Endowment Fund in the amount of 5%. Lori and Sarah shared information from their discussion with Jodie Reinbolt of the Tiffin Community Foundation, regarding the different options for distributions. The disbursement can be changed or updated at any time. A motion was made by Bill McAllister, seconded by Jakob Boehler and was approved unanimously.

New Business:

Resolution 3-9-2021 #3: Approving and Authorizing a request for FY 2022-2023 ODOT funds. A motion was made by Bill McAllister, seconded by Jakob Boehler and was approved unanimously.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Jakob Boehler, seconded by Bill McAllister, and was approved unanimously. Meeting adjourned at 9:20 AM.

Next Meetings:

Regular Meeting:	April 13, 2021 – 9:00AM Roppe Lodge, Fruth Wetland Nature Preserve/Zoom
Regular Meeting:	May 11, 2021 – 9:00AM Roppe Lodge, Fruth Wetland Nature Preserve/Zoom

Respectfully Submitted by: Shelly Smola, Secretary