

Seneca County Park District Board of Park Commissioners

April 13, 2021 – 9:00AM

Roppe Lodge, Fruth Wetland Nature Preserve - 10130 W. SR 18, Fostoria OH 44830 and online

Meeting Minutes

Lori Hall called the meeting to order at 9:00 AM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>absent</u>		
	Bill McAllister	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Troy Gibson, Linda Rose, Catherine Gase & Vicki Johnson.

Consent Agenda: A motion was made by Jakob Boehler to approve the meeting agenda & minutes of the 3/9/21 regular meeting and the 4/1/21 special meeting. Motion was seconded by Bill McAllister, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Janet Shutt and seconded by Jakob Boehler. Bill asked for more details and clarification on the Donations, Special Project Donations, endowment fund distributions, and the Other Revenues accounts. Motion was approved unanimously.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- Sarah shared the progress report summary for the Comprehensive Plan. The report will be updated quarterly.

Programs Report presented by Linda Rose

- Programs are going well.
- An OCVN class is being planned for this fall.
- Summer Camp registration is open.
- Preschool registration for the 2021-2022 school year is open.

Nature Preserves Report presented by Troy Gibson

- Equipment service and maintenance has been mostly completed, and is ready for the season.
- Safety improvements were made to the footbridges at Steyer Nature Preserve.
- There have been delays in several purchases due to supply chain/availability issues, including the Tractor from Tiffin Ag & Turf.
- Garlo electrical upgrades have begun, with Bowen to follow. Security cameras will be installed this week at Garlo.
- A screech owl nesting box was donated by Zach Guernsey.
- The equestrian parking lot sign at Garlo has already been shot, within a month of being installed.

Public Comment: Catherine shared that Autumnfest plans remain on hold for the time being.

Old Business:

Resolution 4-13-2021 #1: Approving and Authorizing Architectural Service Agreement in an amount not to exceed \$25,000. A motion was made by Bill McAllister, seconded by Jakob Boehler. Sarah and Bill provided an overview of the project and selection process, and the motion was approved unanimously.

Resolution 4-13-2021 #2: Accepting the former Ruffing Care Center property located on County Road 6, at a cost of \$0. A motion was made by Janet Shutt, seconded by Bill McAllister and was approved unanimously.

New Business:

Resolution 4-13-2021 #3: Approving and Authorizing the Appropriation of Funds to "Salaries" account in the amount of \$60,000. A motion was made by Jakob Boehler, seconded by Janet Shutt and was approved unanimously.

Resolution 4-13-2021 #4: Approving and Authorizing the Purchase of Computer Equipment in an amount not to exceed \$3,000. A motion was made by Janet Shutt, seconded by Jakob Boehler and was approved unanimously.

Resolution 4-13-2021 #5: Approving the Disposal of Unneeded Equipment. A motion was made by Bill McAllister, seconded by Jakob Boehler and was approved unanimously.

Resolution 4-13-2021 #6: Approving and Authorizing Capital Improvements to the Preschool Building at Garlo Heritage Nature Preserve, in an amount not to exceed \$22,000. A motion was made by Bill McAllister, seconded by Janet Shutt. Sarah and Troy provided an overview of the projects and selection process, and the motion was approved unanimously.

Resolution 4-13-2021 #7: Approving and Authorizing Capital Improvements to the Sentinel Building at Garlo Heritage Nature Preserve, in an amount not to exceed \$21,000. A motion was made by Jakob Boehler, seconded by Bill McAllister and was approved unanimously.

Resolution 4-13-2021 #8: Approving and Authorizing Capital Improvements to the Storage Building at Garlo Heritage Nature Preserve, in an amount not to exceed \$23,000. A motion was made by Janet Shutt, seconded by Jakob Boehler and was approved unanimously.

EDR – Historic Resources Mitigation Outreach Letter: Approving a response letter to EDR declining mitigation funds in connection with the Republic Wind project in proximity to Bowen Nature Preserve. A motion was made by Bill McAllister, seconded by Jakob Boehler and after a brief discussion was approved unanimously.

Executive Session:

- A motion was made by Janet Shutt, seconded by Bill McAllister to enter into executive session to discuss personnel matters at 9:39 AM, and was approved unanimously.
- A motion was made by Bill McAllister, seconded by Janet Shutt to exit executive session at 9:56 AM, and was approved unanimously.

Adjournment: Motion to adjourn was made by Jakob Boehler, seconded by Bill McAllister, and was approved unanimously. Meeting adjourned at 9:56 AM.

Next Meetings:

Regular Meeting: May 11, 2021 – 9:00AM
Roppe Lodge, Fruth Wetland Nature Preserve

Regular Meeting: June 8, 2021 – 9:00AM
Roppe Lodge, Fruth Wetland Nature Preserve

Respectfully Submitted by: Shelly Smola, Secretary