

Seneca County Park District Board of Park Commissioners

June 8, 2021 – 2:30PM

Lion's Building, Steyer Nature Preserve – CR 33, Tiffin OH 44883

Meeting Minutes

Lori Hall called the meeting to order at 2:38 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Bill McAllister	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Troy Gibson, Ashton Stevenson, Kim Wickman & Vicki Johnson.

Consent Agenda: A motion was made by Lee Martin to approve the meeting agenda & minutes of the 5/11/21 regular meeting. Motion was seconded by Bill McAllister, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Jakob Boehler and seconded by Janet Shutt. Motion was approved unanimously.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- Sixteen kayaks and a trailer have been purchased entirely through grant funds or donations, and are ready to be used in park programs.
- The U.S. Army Corps of Engineers completed a site visit to Garlo Heritage Nature Preserve.
- Two new staff members were welcomed: Operations Manager Kim Wickman and Natural Resource Coordinator Ashton Stevenson.
- The ODNR Abbot's River Access project at Steyer Nature Preserve continues to progress.
- Sarah, Bill and park staff members met with architects at Garmann-Miller to review preliminary architectural designs for Fruth Wetland and Steyer Nature Preserves.

Programs Report presented by Sarah Betts

- A new Ohio Certified Volunteer Naturalist class is set to begin this Fall. The class is co-hosted by the Seneca County Park District and the Franciscan Earth Literacy Center in collaboration with the OSU Extension office. Registrations are being accepted through FELC.
- Troy has developed some new program offerings.
- Naturalist Anna McNabb has accepted a position at Glacier National Park in Montana.
- Bill McAllister commended the program offerings in the Summer 2021 Seasonal Program Guide.

Nature Preserves Report presented by Troy Gibson

- Operations are moving along.
- We are still waiting to receive the John Deere Tractor ordered from Tiffin Ag and Turf in March of 2020.
- The Park District expects to take delivery of a new Ford F-250 around June 15th.
- Exterior electrical upgrades are ready to proceed at Garlo Heritage Nature Preserve as soon as a resolution is approved.

Public Comment: N/A

Old Business:

County Road 6 Property update: The title agency is still waiting on the deed to complete the transfer of the former Ruffing Care Center property to the Seneca County Park District. There was a discussion on what to name the property, and Janet Shutt provided some history of the area and Henry St. John. The Board selected the name "St. John's Mill River Access". A motion to accept the new name was made by Lee Martin, seconded by Jakob Boehler, and was approved unanimously.

New Business:

Resolution 6-8-2021 #1: Approving a resolution to sell property by internet auction. A motion was made by Jakob Boehler, seconded by Lee Martin. After a discussion regarding verbiage of the resolution, the motion was approved unanimously.

Resolution 6-8-2021 #2: Approving and Authorizing the Equipment purchase of a Hillsboro Utility Trailer in an amount not to exceed \$4,000. A motion was made by Janet Shutt, seconded by Bill McAllister and was approved unanimously.

Resolution 6-8-2021 #3: Approving and Authorizing the Equipment purchase of a Diamond C Equipment Trailer in an amount not to exceed \$7,500. A motion was made by Lee Martin, seconded by Jakob Boehler and was approved unanimously.

Resolution 6-8-2021 #4: Accepting a donation of a Kayak Trailer from the Friends of the Seneca County Park District, at an estimated value of \$2,926. A motion was made by Jakob Boehler, seconded by Janet Shutt and was approved unanimously.

Resolution 6-8-2021 #5: Approving and Authorizing Capital Improvements for Exterior Electrical Improvements at Garlo Heritage Nature Preserve, in an amount not to exceed \$25,000. A motion was made by Lee Martin, seconded by Jakob Boehler and was approved unanimously

Executive Session: N/A

Adjournment: Motion to adjourn was made by Bill McAllister, seconded by Jakob Boehler, and was approved unanimously. Meeting adjourned at 3:10 PM.

Next Meetings:

July 13	2:30 PM	Community Park Tour – Garlo Heritage Nature Preserve
August 11	2:30 PM	Community Park Tour – Fruth or Steyer Nature Preserve (TBA)

Respectfully Submitted by: Shelly Smola, Secretary