

## Seneca County Park District Board of Park Commissioners

August 10, 2021 – 2:30PM

Fruth Wetland Nature Preserve, 10130 W. State Route 18, Fostoria OH 44830

### Meeting Minutes

Lori Hall called the meeting to order at 2:30 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Bill McAllister	<u>present</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Kim Wickman, Catherine Gase, Vicki Johnson

Consent Agenda: A motion was made by Bill McAllister to approve the meeting agenda & minutes of the 7/13/21 regular meeting and the 7/16/21 special meeting. Motion was seconded by Lee Martin, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Jakob Boehler and seconded by Bill McAllister. Motion was approved unanimously. The Finance & Audit Committee plans to meet on 8/12/21 to begin work on the FY2022 Budget.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- The H2Ohio ribbon cutting ceremony at Fruth Wetland Nature Preserve on Friday July 16th went very well.
- The master planning process continues and is slated to be completed sometime this fall.
- Sarah provided updates on the ODNR Abbott's River Access project at Steyer Nature Preserve. The design and engineering phase has been completed, and it will be necessary to install a retaining wall and stairs.

Programs Report presented by Sarah Betts

- The 21<sup>st</sup> annual SCPD photo contest went very well, with 95 entries, up from 79 last year. The winning photos were displayed in an exposition at Garlo Heritage Nature Preserve, at the Park District booth at the Seneca County Fair, and are currently on display at the Tiffin Seneca Library and a display banner has been printed and is at the Kaubisch Memorial Library.
- Preschool registration is still open, with a few remaining spots for the coming school year.
- The OCVN registration deadline is Friday, 8/13/21. It is a possibility that the COVID-19 Delta variant may cause a delay in the program.

Nature Preserves Report presented by Kim Wickman

- The new heavy equipment trailer has been picked up. It could be as long as January before the light duty trailer is available.
- Erie Inspection Service did an inspection of the Roppe Lodge at the Fruth Wetland Nature Preserve and it is in good structural condition. Quotes can now be gathered for remodeling estimates.
- Staff continue to remain busy with regular park maintenance and day to day park operations.
- Both trucks purchased earlier this year have now been delivered.

Public Comment: Catherine Gase shared that the Friends of the Seneca County Park District were considering hosting smaller scale events for fundraising to continue supporting the parks. The Park District is planning to request Friends support for the Storybook Trail signs going in at the Fruth Wetland

Nature Preserve. One other sign donor has already been confirmed. The cost of one Storybook Trail permanent outdoor sign with donor recognition is estimated to cost approximately \$333 each.

Old Business:

Resolution 8.10.2021 #1: Approving and Authorizing a Contract Service Expense in an amount not to exceed \$49,900 for river access improvements at Steyer Nature Preserve. A motion was made by Janet Shutt, seconded by Jakob Boehler and was approved unanimously.

New Business: N/A

Executive Session: N/A

Adjournment: Motion to adjourn was made by Bill McAllister, seconded by Jakob Boehler, and was approved unanimously. Meeting adjourned at 2:48 PM.

Next Meetings:

September 14	2:30 PM	Bowen Nature Preserve
October 12	9:00 AM	Fruth Wetland Nature Preserve

Respectfully Submitted by: Shelly Smola, Secretary