

Seneca County Park District Board of Park Commissioners

September 14, 2021 – 2:30PM

Bowen Nature Preserve, 11891 E. CR 24, Republic (West Lodi)

Meeting Minutes

Lori Hall called the meeting to order at 2:30 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Bill McAllister	<u>absent</u>		
	Janet Shutt	<u>present</u>		

Staff & Guests: Ashton Stevenson, Linda Rose, Catherine Gase, Don Merryfield

Consent Agenda: A motion was made by Jakob Boehler to approve the meeting agenda & minutes of the 8/10/21 regular meeting. Motion was seconded by Lee Martin, and was approved unanimously.

Financial Reports: A motion to approve the financial statements was made by Janet Shutt and seconded by Jakob Boehler. Motion was approved unanimously.

Executive Director's Report presented by Sarah Betts (see attachment for full report).

- There will be a walkthrough of the Bowen House at today's meeting.

Programs Report presented by Linda Rose

- Programs continue to go well.
- Programs for October - January are being finalized.

Nature Preserves Report presented by Ashton Stevenson (see attachment for full report).

- Details were shared on several land management projects, including restoration & invasive species care.
- Staff continue to remain busy with regular park maintenance and day to day park operations.
- Photos of the most recent project, clearing the Bowen House, were presented.

Walkthrough of Bowen House: There was a brief walkthrough of the Bowen House at 2:36pm

Public Comment: N/A

Old Business:

Resolution 9.14.2021 #1: Approving and Adopting the 2022 Park District Budget – Fund 2188.

A motion was made by Lee Martin, seconded by Janet Shutt and was approved unanimously.

Resolution 9.14.2021 #2: Approving and Adopting the 2022 Preschool Budget – Fund 2209.

A motion was made by Jakob Boehler, seconded by Lee Martin and was approved unanimously.

New Business:

Resolution 9.14.2021 #3: Accepting Amounts & Rates Determined by the Budget Commission, Authorizing Necessary Levies and Certifying to Auditor. A motion was made by Janet Shutt, seconded by Jakob Boehler and was approved unanimously.

Resolution 9.14.2021 #4: Approving and Authorizing a Capital Improvement Expense in an amount not to exceed \$45,000 for Roppe Lodge renovations at Fruth Wetland Nature Preserve.

A motion was made by Lee Martin, seconded by Jakob Boehler and was approved unanimously.

Resolution 9.14.2021 #5: Approving and Authorizing an Equipment Expense in an amount not to exceed \$4,500 for a 6' Boss Poly Blade Plow with accessories. A motion was made by Janet Shutt, seconded by Lee Martin and was approved unanimously.

Resolution 9.14.2021 #6: Approving and Authorizing an additional Capital Improvement Expense in an amount not to exceed \$10,000 for overages or change orders for the building improvements at Garlo Heritage Nature Preserve. A motion was made by Jakob Boehler, seconded by Lee Martin and was approved unanimously.

Executive Session:

- A motion was made by Lee Martin, seconded by Jakob Boehler to enter into executive session to discuss personnel matters at 2:58 PM, and was approved unanimously.
- A motion was made by Jakob Boehler, seconded by Janet Shutt to exit executive session at 3:16 PM, and was approved unanimously.

Adjournment: Motion to adjourn was made by Lee Martin, seconded by Jakob Boehler, and was approved unanimously. Meeting adjourned at 3:17 PM.

Next Meetings:

October 12	9 AM	Fruth Wetland Nature Preserve (or other available location)
November 9	9 AM	Fruth Wetland Nature Preserve (or other available location)

Respectfully Submitted by: Shelly Smola, Secretary